

Merlin Project: Shortcuts



Merlin Project Menu

Command	Shortcut
Settings	⌘ + ,
Hide Merlin Project	⌘ + H
Hide Others	⌘ + ⌘ + H
Quit Merlin Project	⌘ + Q

File Menu

Command	Shortcut
New...	⌘ + ⌘ + N
Open...	⌘ + O
Close	⌘ + W
Save...	⌘ + S
Duplicate...	⇧ + ⌘ + S
Save As Template...	⇧ + ⌘ + T
Switch User...	⇧ + ⌘ + U
Export...	⌘ + ⌘ + E
Project Settings	⌘ + ;
Page Setup...	⇧ + ⌘ + P
Print ...	⌘ + P

Edit Menu

Command	Shortcut
Undo	⌘ + Z
Redo	⇧ + ⌘ + Z
Cut	⌘ + X
Copy	⌘ + C
Paste	⌘ + V
Paste Special...	⇧ + ⌘ + V
Paste and Match Style	⌘ + ⇧ + ⌘ + V
Delete	
Select All	⌘ + A
Milestone	^ ⌘ + M
Completion > 100 %	⇧ ⌘ + D
Ressource Leveling > Leveling Settings	^ + ⌘ + E
Ressource Leveling > Level All	^ + ⌘ + R
Ressource Leveling > Reset All	^ + ⌘ + U
Ressource Leveling > Level Selection	⌘ + ⌘ + R
Ressource Leveling > Reset Selection	⌘ + ⌘ + U
Find > Find...	⌘ + F
Find > Find Next	⌘ + G
Find > Find Previous	⇧ + ⌘ + G
Find > Use Selection for Find	⌘ + E
Find > Jump to Selection	⌘ + J
Find > Jump to Current Date	⌘ + D
Find > Jump to...	⌘ + L
Spelling and Grammar > Show Spelling and Grammar	⌘ + :
Start Dictation...	
Emoji & Symbols...	

Format Menu

Command	Shortcut
Show Fonts	⌘ + T
Bold	⌘ + B
Italic	⌘ + I
Underline	⌘ + U
Bigger	⇧ + ⌘ + +

Command	Shortcut
Smaller	⇧ + ⌘ + -
Show Colors	⇧ + ⌘ + C
Copy Style	⌘ + ⌘ + C
Paste Style	⌘ + ⌘ + V
Clear Style	⌘ + ⌘ + ⌫

Insert Menu

Command	Shortcut
Activity	⌘ + N
Milestone	⌘ + ⌘ + M
Child	⌘ + ⌘ + G
Aunt	⇧ + ⌘ + G
Predecessor	⌘ + ⌘ + P
Successor	⌘ + ⌘ + S
Assignment	⌘ + ⌘ + A
Comment	⌘ + ⌘ + K
Project	⌘ + ⌘ + L

Structure Menu

Command	Shortcut
Indent	⇧ + ⌘ + ►
Outdent	⇧ + ⌘ + ◀
Move Up	⇧ + ⌘ + ▲
Move Down	⇧ + ⌘ + ▼
Expand > All	⇧ + ⌘ + 9
Expand > Selection	⌘ + 9
Expand > Selection Completely	⌘ + ⌘ + 9
Expand > In Steps	⇧ + ⌘ + +
Expand > Assignments	⇧ + ⌘ + ▼
Collapse > All	⇧ + ⌘ + 0
Collapse > Selection	⌘ + 0
Collapse > Selection Completely	⌘ + ⌘ + 0
Collapse > In Steps	⇧ + ⌘ + -
Collapse > Assignments	⇧ + ⌘ + ▲
Freeze Sorting	⌘ + ⌘ + F

Command	Shortcut
Link > End to Start	+ +

View Menu

Command	Shortcut
Work Breakdown	+
Net Plan	+
Resources	+
Assignments	+
Report	+
Attachments	+
Details > Work Breakdown	+ +
Details > Net Plan	+ +
Details > Resources	+ +
Details > Assignments	+ +
Details > Report	+ +
Details > Attachments	+ +
Zoom > Zoom In	+ +
Zoom > Zoom Out	+ +
Zoom > Actual Size	+ +
Zoom > Fit in View	+ +
Time Scale > Zoom In	+
Time Scale > Zoom Out	+
Appearance > Adjust Automatically	+ + +
Appearance > Always Light	+ + +
Show All Tabs	+ +
Hide Toolbar	+ +

Window Menu

Command	Shortcut
Minimize	+
Show Previous Tab	+ +
Show Next Tab	+
Enter Full Screen	+
Hide Inspector	
Show Library	

Command	Shortcut
Show Detail View	F2
Show Ressources Window	F4
Show Notifications	F5

Help Menu

Command	Shortcut
Demo Document	⌘ + Y