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Print

In Merlin Project the Print Window is available via the menu File > Print. This is the macOS integrated and unified print dialog. The settings for the paper size can be found in it.

Print project contents

The print window is available in macOS in two views: The view with less and more details.

The simple view offers only few customization options. Click on the button show details. This opens the extended print preview. This contains the options described below.
The paper size and alignment are determined by the selection of the printer used.

Contents

The Contents drop-down menu offers options for setting the contents to be printed.

For example, specify the pressure range:

- Similar to project view
- Outline and Gantt
- Only structure
- Gantt only
The other options control the **graphical output** of the project in the printout:

- **print background**
- **print gradients**
- **print shadow**
- **Repeat column header on each page** *(usefull for printing over several pages)*
- **Wrap at column boundaries** *(usefull for printing over several pages)*
- **Wrap at line boundaries** *(usefull for a printout over several pages)*

**Page layout**

With the **Page Splitting** you determine the **scaling** of the project to the set **paper format**. If you want to output a **large** project on a **DIN A4** paper sheet, it may be displayed very **small**.
The number of pages, related to the width or height of the selected paper format, determines the size of the output.

For example, if you set a page as width, the project is automatically scaled to a page width. See the following section.

Print the project on one sheet of paper

Click on the alignment of the paper. This determines whether the sheet is printed with the project content in portrait or landscape format.

Then select Page Breakdown from the drop-down menu. For a previously selected landscape, select a page for width.

This automatically adjusts the entire project to the paper sheet in its entire width.
This setting is marked with an star. All other values are derived from this setting.

Headers and footers

The options for the headers and footers offer a variety of settings. Prefabricated entries* are arranged at the bottom. The Format drop-down menu contains options for Text formatting.

Select the header and footer and the position in the line (left, middle or right). Then move one of the entries into the field with the mouse. The entries can be extended by individual text input.
Edges

The option Borders is suitable for the use of header and footer as well as a watermark.

![Borders setting](image)

Enlarge the borders if the header and footer as well as the watermark are covered in the project content printout.

![Info icon] Depending on the printer model used, the distance to the paper margin varies.

Watermark

The Watermark option is used to include a graphic in the printout. This allows you to include your own company logos in the printout.

The various options control the position, size and opacity of the image in the printout.

![Watermark setting](image)

First set a check mark at print watermark.
Then move a graphic file, which is to serve as logo for the watermark, into the field image.

Then specify position, style, scaling, level and coverage of the watermark.

Set the scaling to manual, so that the image can be changed in percentage in its size.

In the mini preview you can see the result of the changes in real time.

All graphic formats can be used for the watermark (JPEG, GIF, TIFF, PNG and others), which are also supported by macOS and Preview.