



# Non-working time

Instructions for Merlin Project

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## Non-working time - Status June 2018

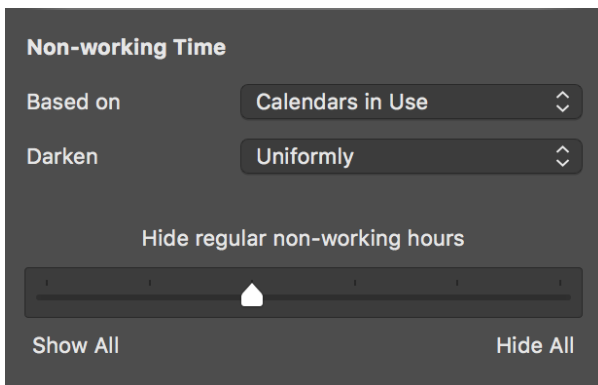
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## Non-working time non-working time

The **work-free time** is grayed out in Merlin Project. For example, the **weekends** in the project calendar are **dimmed** by default.

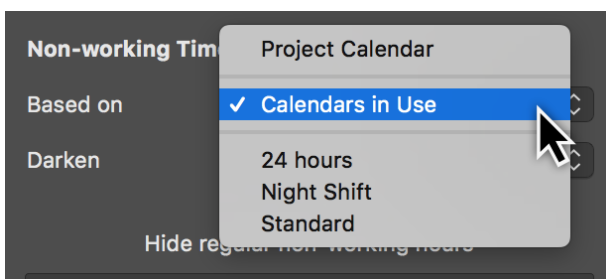
WK 31										
Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon

Click on the **time scale**. In the Inspector you will find three options for adjusting the non-working time.

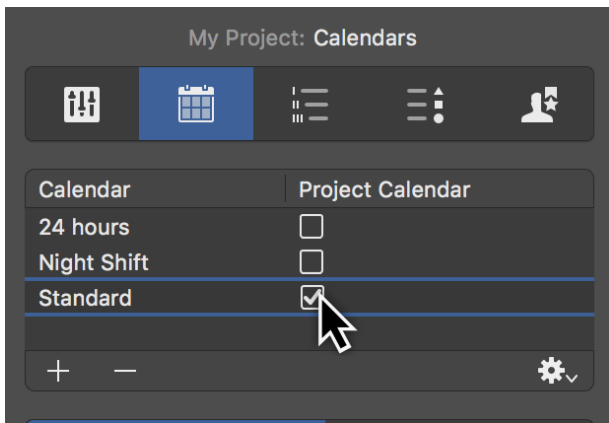


### Based on

With the option **Based on** you determine the calendar on the basis of which the non-working time is displayed in the project.



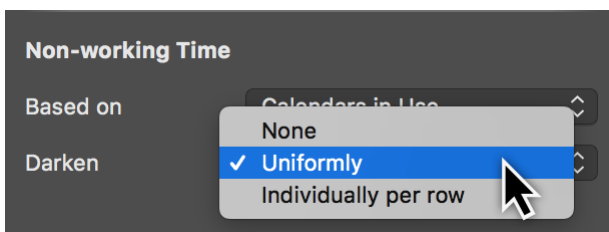
By default, the **project calendar** is preset as the basis for the non-working time. In the drop-down menu there are further calendars to choose from. The **calendars** are in the **project settings** and can be edited there.



## Dimming down

The option **dimming down** has three options for the **display** of the non-working time in the project:

- **Not**
- **Uniform**
- **Individual per line**



The option **Not** switches off the dimmed display of the non-working time in the project.

The option **Uniform** is set by default. The non-working times for the **regular week** in the project are displayed.

Activate the option **Individual per line** so that you can see the non-working times of resources and their vacation periods in the project in the respective line.

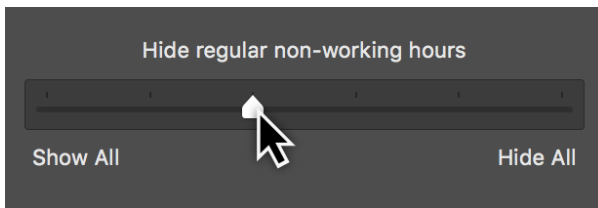
## Regular non-working time

You can use the **slider** to determine whether the regularly occurring **work-free times** are shown or hidden.

You can choose from the following options for displaying **regular working times**:

- **Show all**
- **Hide all regularly non-working minutes**
- **Hide all regularly non-working hours**

- **Hide all regularly work-free days**
- **Hide all non-working days**
- \* Hide all non-working hours\*



The effect of the slider setting depends on the selected **zoom level** in the active view.