iCloud Drive

iCloud Drive - As of November 2020

Using iCloud Drive with Merlin Project on iPad, iPhone and iPod touch

Merlin Project supports iCloud Drive. In this quick guide, you will learn how to use iCloud Drive with documents from Merlin Project.

> ℹ️ The iPad is listed below as a representative of all iOS devices. The usage and functionality is the same on all iOS devices.

Storage locations

New documents for your projects can be found like all other files in the iOS app "Files".

When Merlin Project is installed on the iPad, a "Merlin Project" folder is automatically created in the "On my iPad" folder of the Files.app.

You don't need to open the Files.app, because Merlin Project accesses these files directly from storage locations.
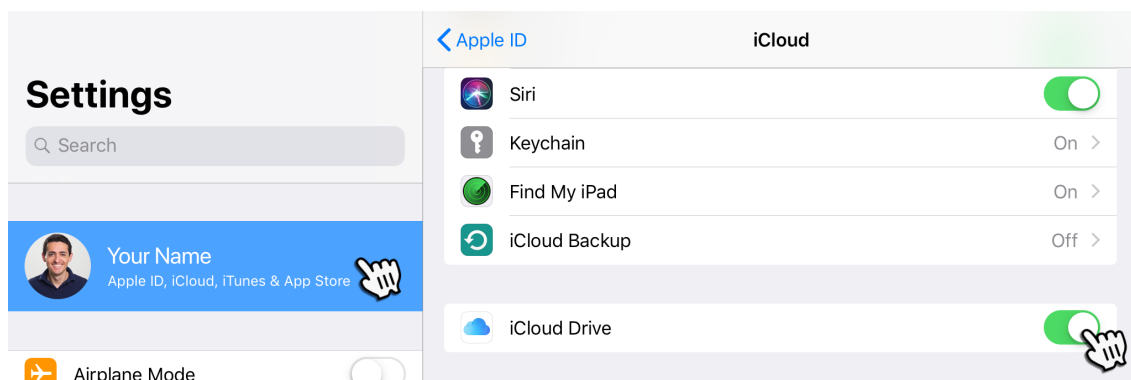
iCloud Drive

Apple's iCloud Drive enables the use of documents in Merlin Project. The cloud service automatically synchronizes the projects with other Apple devices that are logged in with the corresponding Apple ID.

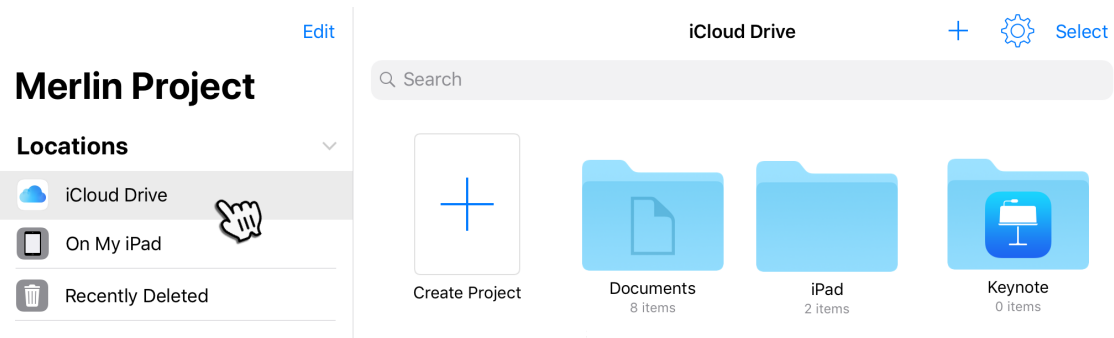More information about iCloud Drive can be obtained directly **from Apple**.

Enable iCloud Drive

To use iCloud Drive you need to activate iCloud in your Apple ID.

On your iOS device, tap *Settings > Your Name > iCloud*.

Enable the *iCloud Drive* option.

iCloud Drive will automatically appear in the Merlin Project "Locations" list.

Merlin Project

Locations

☁ iCloud Drive

▢ On My iPad

🗑 Recently Deleted

iCloud Drive ＋ ⚙ Select

🔍 Search

Create Project

Documents
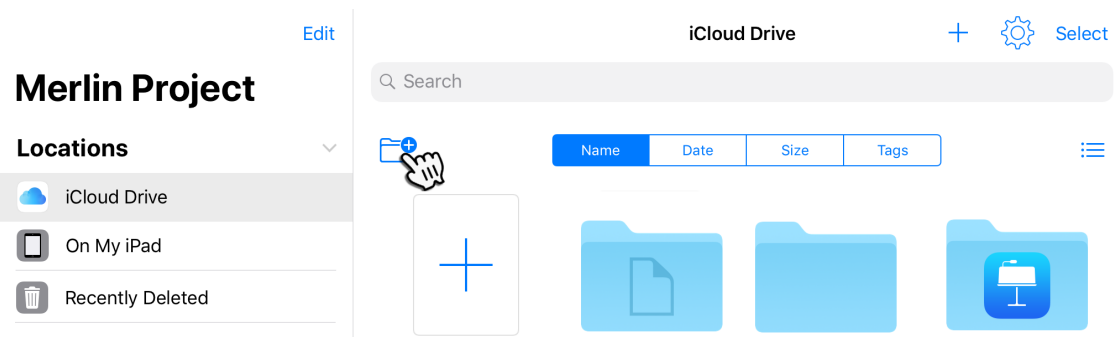8 items

iPad
2 items

Keynote
0 items

Create project

To create a new project file in "iCloud Drive", tap iCloud Drive in locations, then tap "Create Project".

Create folders for projects

For a better order in iCloud Drive it is recommended to create a folder for the project files. Tap on the "Folder +" icon and then enter a name for the new folder, for example "Projects".

Merlin Project

Locations

☁ iCloud Drive

▢ On My iPad

🗑 Recently Deleted

iCloud Drive ＋ ⚙ Select

🔍 Search

| Name | Date | Size | Tags |

ℹ️ A new folder for Merlin Project documents can also be created at any time from another Apple device with the same Apple ID.