



Non-working time

Guides for Merlin Project Express

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Non-working time - as of December 2018

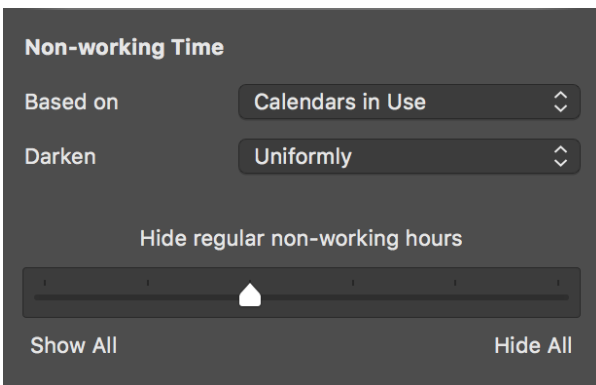
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Displaying non-working time

Non-working time is grayed out in Merlin Project Express. For example, the **weekends** in the project calendar are **darkened** by default.

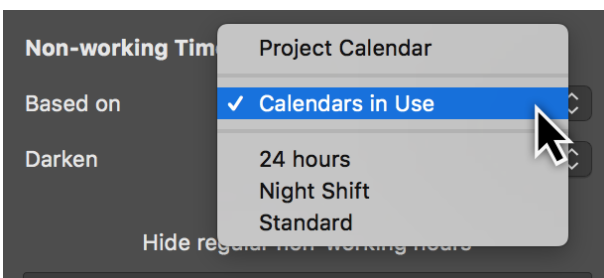
WK 31										
Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon

Click the **time scale**. In the Inspector you will find three options for adjusting the non-working time.

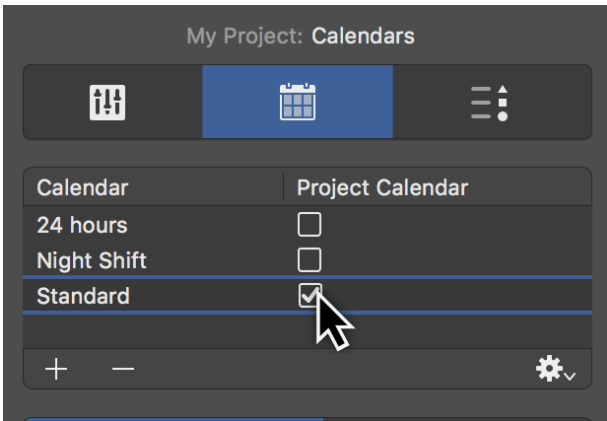


Based on

The **Based on** option lets you display the calendar based on its non-working time in the project.



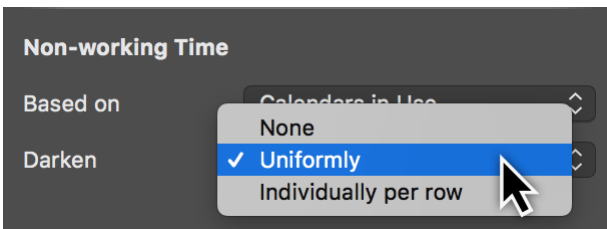
By default, the **project calendar** is preset as the base calendar for non-working time. There are further calendars to choose from in the drop-down menu. The **calendar** settings are located in the **project settings** and can be edited there.



Darken

The ***Darken*** option has three configurations to control the **display** of non-working time in the project:

- **None**
- **Uniformly**
- **Individually per row**



The ***Never*** option stops darkening the display of non-working time in the project.

The ***Uniformly*** option is set by default. The non-working times for the **regular week** in the project are displayed.

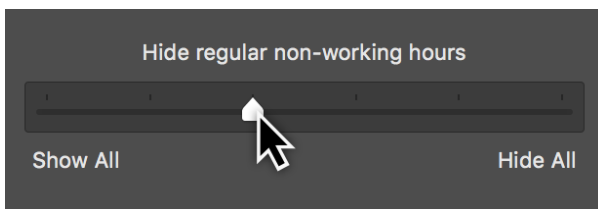
Activate the ***Individually per row*** option so that you can see the non-working times of resources and their vacation periods in the project in the respective row.

Regular non-working time

Using the **slider**, set whether you want the regular **non-working times** to be displayed or hidden.

Choose from the following options to display the working times:

- **Show All**
- **Hide all regular non-working minutes**
- **Hide regular non-working hours**
- **Hide all regular non-working days**
- **Hide all non-working days**
- **Hide all non-working times**



The effect of the slider setting depends on the selected **zoom level** in the active view.